

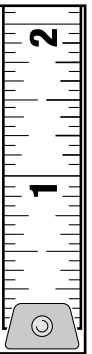
# Measuring Guide for Wood Blinds and Faux Wood Blinds

## Tools and Tips

- **Steel tape measure** – do not use cloth tape
- **Pencil**
- **Measurement Worksheet** – attached
- **Measure each window** and identify window locations – size variances are common
- **Round measurements** to the nearest  $\frac{1}{8}$ "
- **Clearly record measurements** – width vs. height

*Double-check your work—always measure twice to ensure accuracy.*

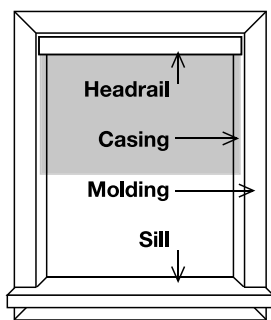
7/8" →  
3/4" →  
5/8" →  
1/2" →  
3/8" →  
1/4" →  
1/8" →



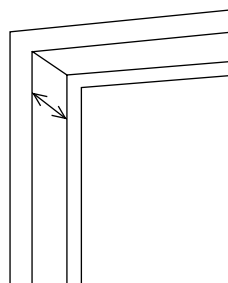
## Choose a Mount Type: Inside Mount or Outside Mount

(See page 3 if you need help deciding which mount is best for your windows.)

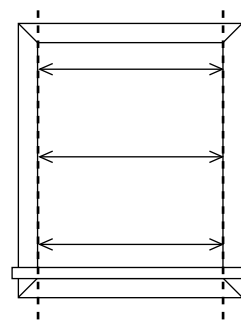
**Inside Mount** Window treatments are installed inside the window casing.



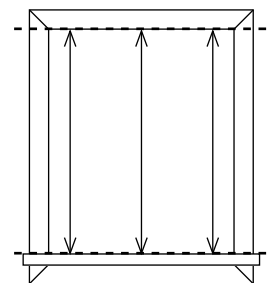
**Inside Mount Blind**



**Depth**



**Width**

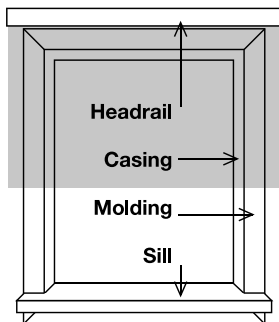


**Height**

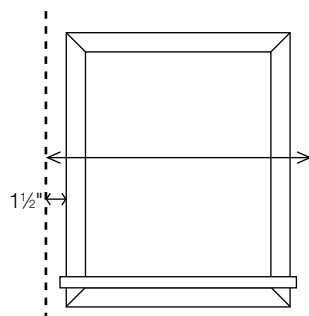
- ➊ **Measure Depth:** Measure your depth to see if you have full recess depth. If you do, no returns are necessary. If you do not, please see the special return section of this measuring guide.  $\frac{3}{4}$ " is the minimum depth required for inside mount blinds.
- ➋ **Measure Width:** Measure the inside width of window casing in three places. Record narrowest measurement.
- ➌ **Measure Height:** Measure the inside height from the bottom of the top window casing to the top of sill in three places. Record longest measurement.

**Note:** Do not take any deductions for clearance. The manufacturer will take necessary deductions for a perfect fit.

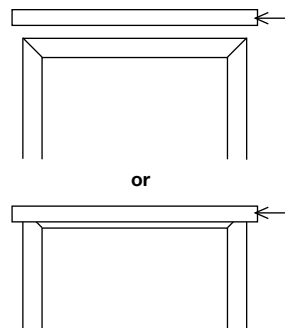
**Outside Mount** Window treatments are installed outside the window casing. Mount directly to wall or molding.



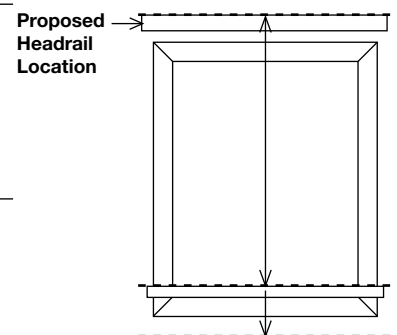
**Outside Mount Blind**



**Width**



**Headrail Location**

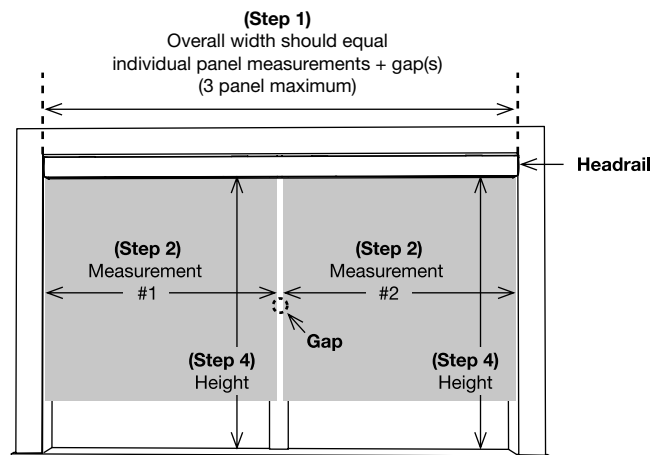


**Height**

- ➊ **Measure Width:** Measure width to be covered. We recommend  $1\frac{1}{2}$ " overlap on each side of the window (3" total) for optimum light control and privacy. Record measurement.
- ➋ **Determine Headrail Location:** Determine if headrail will be on molding or above molding and mark spot.
- ➌ **Measure Height:** Measure height to be covered from top of headrail location to top of sill or lower if overlap is desired for additional light control and privacy. Record measurement.

**Note:** The manufacturer makes **NO** deductions on **WIDTH** on outside mount installations.

## How To Measure Multiple Blinds On One Headrail



- ❶ Measure overall width of the area to be covered. If space permits, an overlap of 1½" per side is recommended for outside mounts.
- ❷ Measure the width of the area each blind is to cover. Measure and specify the left blind first, continuing to the right. Allow a minimum of ¼" between blinds for operating clearance. (½" minimum for NoHoles™)
- ❸ Total width of all blinds, plus clearance(s), must equal overall width.
- ❹ Measure height as follows:
  - a. For windows, use standard inside or outside measuring procedures.
  - b. For patio doors, measure height within ¾" of floor, either from ceiling or a point at least 6½" above the door frame.

## How to Order Multiple Blinds on One Headrail

- ❶ Indicate whether two or three blinds are to be mounted on one headrail.
- ❷ Specify total width of headrail.
- ❸ Indicate each panel width separately; specify left blind first, continuing to the right.
- ❹ Specify control positions.
- ❺ Add appropriate surcharge if to the left of the solid line on the price chart.

**Example: Left Panel (49⅞") + Gap (¼") + Right Panel (49⅞") = Overall (100").**

## Reasons for Choosing Inside Mount

- These treatments are installed inside the window casing, showcasing attractive window trim.
- In some deep-set windows, the window treatment can be installed to allow plants or other items to be placed in front of the window treatment on the sill.

## Limitations of Inside Mount

- A small deduction in the width and/or length is taken by the manufacturer to allow for proper operating clearance, and this causes small amount of light to spill through on each side of the treatment.
- The stack (thickness of the window treatment when fully raised) will obstruct part of the view from the window.
- Obstacles such as handles and cranks can interfere with the operation of inside mount treatments.

## Reasons for Choosing Outside Mount

- Light spilling through on the side of the window treatment can be substantially diminished or eliminated.
- Ideal for covering windows that are not level.
- Because they are installed higher than the window opening, these treatments offer an unobstructed view when fully raised.
- These treatments can clear obstacles like handles and cranks.
- Increase overlap above and below or to each side of the window to enlarge the look of a small window.
- These treatments can easily hide unattractive window trim.

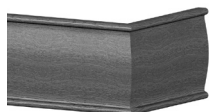
## Limitations of Outside Mount

- Brackets require at least 2" of flat surface above window or on window frame for installation. Projection brackets or shims can be ordered if needed to clear frame or molding.

## Special Return Ordering

- Locate your valance profile on the Valance Options chart, and then find the **standard valance return width** for your control type.
- Subtract your window depth from your **standard valance return width**. This calculation is your **special return width**.
- Standard return width for 2½" blinds—subtract ⅜" prior to determining **special return width**.
- Standard return width for 2½" blinds—subtract ⅜" prior to determining **special return width**.
- Place order **with special return width**.


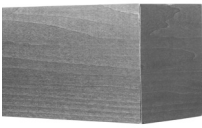
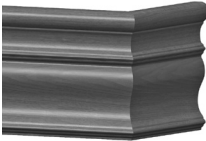

## Valance Options

Valance Type	Blind Type	Maximum Continuous Width*		Control Type	Standard Valance Returns (inches)	Full Recess Depth (inches)
		Inside Mount No Returns (inches)	Inside Mount with Returns (inches)			
3" Standard Valance  Valance Returns ½" to 1": glued 1⅞" to 4⅞": optional glued 4⅞" and greater: not glued	1" Wood	100¼	98¾	Wand tilt	2⅞	2⅞
	2" Wood	100¼	98¾	Cord tilt	2⅞	3¼
				Wand tilt	3⅞	3⅞
				Cordless wand tilt	3⅞	3¼
	2⅝" Wood	100¼	98¾	Cordless cord tilt	2¾	3⅞
				Cord tilt	3¼	4⅞
				Wand tilt	3¼	4⅞
	Wood Verticals	100¼	98¾	Cordless wand tilt	3⅞	3⅞
				Cordless cord tilt	3⅞	3⅞
				N/A	5½	5⅞
	2" Composite^	106¾	105¾	Cord tilt	2⅞	3¼
	2" Composite^	106¾	105¾	Wand tilt	3⅞	3⅞
				Cordless wand tilt	3⅞	3¼
				Cordless cord tilt	2¾	3⅞
	2½" Composite^	106¾	105¾	Cord tilt	3⅞	4¼
				Wand tilt	3⅞	4¼
				Cordless wand tilt	3¼	4⅞
	2" Premium Faux Wood^ 2" Faux Wood^	106¾	105¾	Cordless cord tilt	3¼	4⅞
				Cord tilt	2⅞	3¼
				Wand tilt	3⅞	3⅞
	2½" Premium Faux Wood^ 2½" Faux Wood^	106¾	105¾	Cordless wand tilt	3⅞	3¼
				Cordless cord tilt	2¾	3⅞
				Cord tilt	3⅞	4¼
				Wand tilt	3⅞	4¼
				Cordless wand tilt	3¼	4⅞
				Cordless cord tilt	3¼	4⅞

\*Continuous valances wider than sizes shown above will have two or more sections spliced together with a keystone. Maximum width for spliced valances is 300¼".

^Keystones not available.

## Valance Options

Valance Type	Blind Type	Maximum Continuous Width*		Control Type	Standard Valance Returns (inches)	Full Recess Depth (inches)
		Inside Mount No Returns (inches)	Inside Mount with Returns (inches)			
<b>3¼" Eloquence Valance</b>  Valance Returns ½" to 1": glued 1⅛" to 4⅞": optional glued 4⅞" and greater: not glued	2" Composite^	106⅝	105⅝	Cord tilt Wand tilt Cordless wand tilt Cordless cord tilt	2⅞ 3⅞ 3⅞ 2¼	3⅞ 4⅞ 3⅞ 3⅞
	2½" Composite^	106⅝	105⅝	Cord tilt Wand tilt Cordless wand tilt Cordless cord tilt	3⅞ 3⅞ 3¼ 3¼	4⅞ 4⅞ 4¼ 4¼
	2" Premium Faux Wood^ 2" Faux Wood^	106⅝	105⅝	Cord tilt Wand tilt Cordless wand tilt Cordless cord tilt	2⅞ 3⅞ 3⅞ 2¼	3⅞ 4⅞ 3⅞ 3⅞
	2½" Premium Faux Wood^ 2½" Faux Wood^	106⅝	105⅝	Cord tilt Wand tilt Cordless wand tilt Cordless cord tilt	3⅞ 3⅞ 3¼ 3¼	4⅞ 4⅞ 4¼ 4¼
<b>3½" Modern Valance</b>  Valance Returns ½" to 1": glued 1⅛" to 4⅞": optional glued 4⅞" and greater: not glued	1" Wood	100¼	98⅝	Wand tilt	2⅞	2⅞
	2" Wood	100¼	98⅝	Cord tilt Wand tilt Cordless wand tilt Cordless cord tilt	2⅞ 3⅞ 3⅞ 2¼	3¼ 3⅞ 3¼ 3⅞
	2⅝" Wood	100¼	98⅝	Cord tilt Wand tilt Cordless wand tilt Cordless cord tilt	3¼ 3¼ 3⅞ 3⅞	4⅞ 4⅞ 3⅞ 3⅞
	Wood Verticals	100¼	98⅝	N/A	5½	5⅞
<b>3½" Premium Traditional Valance</b>  Valance Returns ½" to 1": glued 1⅛" to 4⅞": optional glued 4⅞" and greater: not glued	1" Wood	100¼	98⅝	Wand tilt	2⅞	2⅞
	2" Wood	100¼	98⅝	Cord tilt Wand tilt Cordless wand tilt Cordless cord tilt	2⅞ 3⅞ 3⅞ 2¼	3½ 4⅞ 4 3⅞
	2" Distressed Wood^	100¼	98⅝	Cord tilt Wand tilt Cordless wand tilt Cordless cord tilt	2⅞ 3⅞ 3⅞ 2¼	3½ 4⅞ 4 3⅞
	2⅝" Wood	100¼	98⅝	Cord tilt Wand tilt Cordless wand tilt Cordless cord tilt	3¼ 3¼ 3⅞ 3⅞	4⅞ 4⅞ 4⅞ 4⅞
<b>4½" Eloquence Valance</b>  Valance Returns ½" to 1": glued 1⅛" to 4⅞": optional glued 4⅞" and greater: not glued	1" Wood	100¼	98⅝	Wand tilt	2⅞	2⅞
	2" Wood	100¼	98⅝	Cord tilt Wand tilt Cordless wand tilt Cordless cord tilt	2⅞ 3⅞ 3⅞ 2¼	3⅞ 4⅞ 4⅞ 3½
	2⅝" Wood	100¼	98⅝	Cord tilt Wand tilt Cordless wand tilt Cordless cord tilt	3¼ 3¼ 3⅞ 3⅞	4⅞ 4⅞ 4⅞ 4⅞
	Wood Verticals	100¼	98⅝	N/A	5½	6¼

\*Continuous valances wider than sizes shown above will have two or more sections spliced together with a keystone. Maximum width for spliced valances is 300¼".

^Keystones not available.

**Window #1** \_\_\_\_\_  
(location)

## Measuring

### For Inside Mount

Depth of window casing: \_\_\_\_\_

### Special Return Length

(Standard Return Length XX - Depth XX = Special Return Length XX)

Standard Return Length: \_\_\_\_\_

Depth: \_\_\_\_\_

Special Return Length: \_\_\_\_\_

### Measure width of window in 3 places and circle the narrowest width below:

Width #1: \_\_\_\_\_

Width #2: \_\_\_\_\_

Width #3: \_\_\_\_\_

### Measure height of window in 3 places and circle the longest height below:

Height #1: \_\_\_\_\_

Height #2: \_\_\_\_\_

Height #3: \_\_\_\_\_

### For Outside Mount

Width: \_\_\_\_\_

Height: \_\_\_\_\_

## Ordering

Mount Type: ☐ Inside ☐ Outside

Ordering Width: \_\_\_\_\_

Ordering Height: \_\_\_\_\_

Type of Blind or Shade: \_\_\_\_\_

Style Name: \_\_\_\_\_

Color Number: \_\_\_\_\_

Controls & Options to consider:

☐ Corded

☐ Cordless

☐ Bottom Up/Top Down  
(Cellular, Pleated, Roman, and Natural Shades)

☐ Sun Up/Sun Down  
(Cellular & Pleated Shades only)

☐ Cornice: \_\_\_\_\_

☐ Valance: \_\_\_\_\_

☐ Other: \_\_\_\_\_

**Window #2** \_\_\_\_\_  
(location)

## Measuring

### For Inside Mount

Depth of window casing: \_\_\_\_\_

### Special Return Length

(Standard Return Length XX - Depth XX = Special Return Length XX)

Standard Return Length: \_\_\_\_\_

Depth: \_\_\_\_\_

Special Return Length: \_\_\_\_\_

### Measure width of window in 3 places and circle the narrowest width below:

Width #1: \_\_\_\_\_

Width #2: \_\_\_\_\_

Width #3: \_\_\_\_\_

### Measure height of window in 3 places and circle the longest height below:

Height #1: \_\_\_\_\_

Height #2: \_\_\_\_\_

Height #3: \_\_\_\_\_

### For Outside Mount

Width: \_\_\_\_\_

Height: \_\_\_\_\_

## Ordering

Mount Type: ☐ Inside ☐ Outside

Ordering Width: \_\_\_\_\_

Ordering Height: \_\_\_\_\_

Type of Blind or Shade: \_\_\_\_\_

Style Name: \_\_\_\_\_

Color Number: \_\_\_\_\_

Controls & Options to consider:

☐ Corded

☐ Cordless

☐ Bottom Up/Top Down  
(Cellular, Pleated, Roman, and Natural Shades)

☐ Sun Up/Sun Down  
(Cellular & Pleated Shades only)

☐ Cornice: \_\_\_\_\_

☐ Valance: \_\_\_\_\_

☐ Other: \_\_\_\_\_

**Window #3** \_\_\_\_\_  
(location)

## Measuring

### For Inside Mount

Depth of window casing: \_\_\_\_\_

### Special Return Length

(Standard Return Length XX - Depth XX = Special Return Length XX)

Standard Return Length: \_\_\_\_\_

Depth: \_\_\_\_\_

Special Return Length: \_\_\_\_\_

### Measure width of window in 3 places and circle the narrowest width below:

Width #1: \_\_\_\_\_

Width #2: \_\_\_\_\_

Width #3: \_\_\_\_\_

### Measure height of window in 3 places and circle the longest height below:

Height #1: \_\_\_\_\_

Height #2: \_\_\_\_\_

Height #3: \_\_\_\_\_

### For Outside Mount

Width: \_\_\_\_\_

Height: \_\_\_\_\_

## Ordering

Mount Type: ☐ Inside ☐ Outside

Ordering Width: \_\_\_\_\_

Ordering Height: \_\_\_\_\_

Type of Blind or Shade: \_\_\_\_\_

Style Name: \_\_\_\_\_

Color Number: \_\_\_\_\_

Controls & Options to consider:

☐ Corded

☐ Cordless

☐ Bottom Up/Top Down  
(Cellular, Pleated, Roman, and Natural Shades)

☐ Sun Up/Sun Down  
(Cellular & Pleated Shades only)

☐ Cornice: \_\_\_\_\_

☐ Valance: \_\_\_\_\_

☐ Other: \_\_\_\_\_